

Office of the Principal
Bethune College, Kolkata

No. 107/B.C.

NOTICE

Dated : 28.10.14

A meeting of Internal Quality Assurance Cell of Bethune College will be held on **07.11.14** at **12.00 noon** at the Principal's Chamber. The names of the members are as follows:

1. Professor Sangeeta Tripathi Mitra : Principal, Bethune College, Chairperson *STM 7-11-14*
- ✓ 2. Dr. P.K. Choudhury : Former Director of Public Instruction,
Department of Higher Education, Govt. of West Bengal,
Eminent Academician
3. Dr. Jukta Adhikari : ADPI (Admn.), Department of Higher Education,
Govt. of West Bengal & Member of Governing Body,
Bethune College
- ✓ 4. Dr. Pushpa Misra : Former Principal, Bethune College, *P. Misra 7-11-14*
Alumna and Psycho Analyst
- ✓ 5. Dr. Dipayan Chattopadhyay : Associate Prof., Dept. of Botany Bethune College *D. Chattopadhyay 7-11-14*
- ✓ 6. Dr. Kamal Kanti Som : Associate Prof., Dept. of Physics, Bethune College *K. Som 7-11-14*
- ✓ 7. Dr. Sudeshna Mitra : Assistant Prof., Bethune College &
Teachers' Council Secretary *S. Mitra 7/11/14*
- ✓ 8. Dr. Roli Shukla Ray : Assistant Prof., Dept. of Zoology, Bethune College
& NAAC Co-ordinator
- ✓ 9. Dr. Pallavi Banerjee : Assistant Prof., Dept. of Psychology, *Pallavi Banerjee 7/11/14*
Bethune College
- ✓ 10. Dr. Rama Prasad Bhattacharya : Joint DPI, Department of Higher Education, *R. Prasad 7-11-14*
Govt. of West Bengal, Govt. Nominee
11. Smt. Pratyusa Banerjee : Dept. of Zoology & General Secretary, *Pratyusa Chakrabarty 7/11/14*
Students' Union.
12. Dr. Gopa Gupta : Associate Prof., Dept. of Philosophy,
Bethune College & IQAC Co-ordinator *G. Gupta 7-11-14*
- ✓ 13. Dr. Sutapa Sanyal : Asstt. Prof. Dept. of Zoology, Co-opted member *S. Sanyal 7-11-14*
- ✓ 14. Dr. Subhasree Sengupta : Asstt. Prof. Dept. of Zoology, Co-opted member *S. Sengupta 7/11/14*
- ✓ 15. Smt. Sampa Dutta : Asstt. Prof., Dept. of Political Science, Co-opted member *S. Dutta 7/11/14*

STM
Principal
Bethune College *28.10.14*

Principal
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MINUTES OF THE MEETING HELD ON 7.11.2014 (7th Nov 2014).

Principal Madam declared that on 1st, 2nd & 3rd the NAAC team will finally visit the College.

Gopadi (Co-ordinator) said that the Departments are keeping their records, documents related to publications ready.

The office has been computerised, the PWD is also clearing their works steadily, some of the work are still going on. The multi-faculty Centre for Arts in Pithahata Bhaban

has started functioning. Smart Boards & Audio-Visual Aids are being used by the Dept. of Math. Women's Studies Centre is running successfully,

but the finance from the last one year has not reached, so many of the projects are/ could not be carried out.

Career Advancement is going on (19 of the Teachers) on 24th & 25th of Nov 2014 the Experts Team is going to visit for 9-10 Teachers.

2.8 Minor Research Projects are going on. The students with 75% of Attendance are given forms (taken from Arts & Science) to write (fill up) the feedback forms, and then an assessment or study of the forms are made (A Big work of the I & II). Gopadi also mentioned some of the details of the forms of feedback. The CAS work is meticulously and elaborately been carried out.

Ethics & Value Education lectures are organised session-wise. In addition to that she also mentioned of the 6 days Workshop held in collaboration with ^{Japanese} Centre for Values.

In addition to that the examinations, evaluations are carried out continuously.

Gopadi also mentioned of the seminar which the IPAC members attended in Rani Birla College.

Dr. Pushpa Misra mentioned that the future vision of the IQAC (Belhara College) should be highlighted. Opening master's degree in different departments, visits in different industrial places (Industry - employment cell), Women's Studies, ^{help extends} functioning should be upgraded. Help through Braille system for the Blind Students can be added (yopadi added).

The feedback of suggestions of the different Industrial Houses can be communicated to the University (Dr. Pushpa Madan suggested).

Proper use of Toilet (a guideline regarding that can be communicated to the girl students) so that they can also remain/have a responsibility to keep the toilet clean (an addressing to the IQAC feedback related to Unclean Toilets).

Students should visit the Library regularly. The Students want frequent study tours. Strict attendance of the Students is to be followed as per University rules, ~~short~~ & grievances as mentioned in Feedback forms) and they have been dealt with.

Satellite Campus can be large Common room. The grievance as mentioned in the Grievance Redressal Cell has been met up.

Students want the Sports Room to be kept open. Principal ^{nam} suggested that from 10th Nov' 2014 onwards can be kept open.

Indreshwadi suggested that the Students club should work more actively. Interest among students should be generated so that more students come up and join the clubs. Class Campaigning can be made by the Students Union more frequently, focussing on the activities of the Union, posters can be circulated related to it.

Departments and various Committees have been asked to submit their reports which have been mostly done.

Pushpa madan suggested for a PPP on Rare Books, Archives; NSS and Sports; Celebration of Belkhe's Day on 12th July (emphasis to be made), works of Chandramukhi Basu, documentary on Kadambari Devi's unveiling of the truth on Chandramukhi Devi's achievement should be highlighted.

Members Teachers Present

1. ST Milk 7-11-14
2. Gauri 7-11-14
3. Puspa Mira, 7-11-14
4. D. Chatterjee 7-11-14
5. Kamal Kant Som 7-11-14
6. Sudeshna Mishra 7/11/14
7. Sutapa Sanyal 7-11-14
8. Subhadra Sanyal 7/11/14
9. Pallavi Banerjee 7/11/14
10. Shampa Datta 7/11/2014
11. Pratyusha Chakraborty (General Secretary) 7-11-14
12. Ramaprasad Bhattacharya 7-11-14